

INTER-FRATERNITY COUNCIL BY-LAWS

Adopted: September 1968

Effective: September 1993

Revised: April 2021

ARTICLE I – NAME

Inter-Fraternity Council of New Mexico State University

ARTICLE II – PURPOSE

The goal of the Inter-Fraternity Council, hereafter called the Council, shall be to develop, maintain and promote Greek life on the New Mexico State University campus. This goal shall be achieved through the following objectives:

1. To provide a forum for discussion and due consideration of matters of concern to member organizations.
2. To emphasize cooperation between member organizations.
3. To serve as the governing legislative body for member organizations.
4. To develop standards, policies, and procedures relating to member organizations.
5. To facilitate effective communication and cooperation between the Greek community, the University faculty, and administration, the Associated Students of New Mexico State University, and the student body.
6. To protect and promote the interests of Greek organizations.

ARTICLE III – MEMBERSHIP

Section 1 Membership shall consist of fraternities which are chartered student organizations with New Mexico State University and have the approval of IFC. There shall be two classes of membership: Official and Associate.

- A. Official membership shall consist of fraternities which are chartered student organizations of New Mexico State University and have the approval of IFC. Chapters must also have completed and submitted the IFC Membership Form.
- B. Associate membership shall consist of those fraternities for which the following status applies.
 - a. Colony: A group committed to being a Greek letter fraternity, who has not reached regular membership status with that fraternity's headquarters.
 - b. Fraternities whose official membership falls below ten (10) members.

Section 2 Petitioning for Council Membership

- A. Groups looking to join IFC can work jointly with the Greek Advisor and New Organization to provide IFC services to groups as they meet certain expansion requirements.

The requirements are as follows:

- a. Fraternal Headquarters looking to expand must give at least three (3) local alumni/volunteers with written commitments from each stating they will act as advisors for the new group.
- b. Fraternal Headquarters looking to expand must give a commitment of two (2) Headquarter consultants to help the new group for a period of no less than two (2) weeks for recruitment and one (1) week for colony officer training and first colony meeting. This entails at least three (3) weeks total.
- c. If both 1 and 2 are met IFC will:
 - i. Help arrange on campus housing if desired.
 - ii. Help arrange web accounts, a University agency account, or any other organizational start up needs.
 - iii. Allow consultants access to Greek life office resources.
 - iv. Allow associate member status with IFC and all the benefits therein upon an IFC vote one week after the end of the recruitment period.
 - v. This vote will be a two-thirds vote of voting members of the Council.
 - vi. This associate status will expire sixteen (16) academic weeks after inception into IFC if the new group does not receive official University recognition as a chartered Greek organization.

Section 3 Active Chapter Membership

- A. Chapters will annually renew active campus membership status with the IFC Membership Form.
- a. Form will need to be submitted by Rush Week of every Fall Semester.
 - b. Until the form is submitted bids will be held and new members will not be presented at New Member Presentation.

Section 4 Termination of Membership

If a chapter intends to terminate their IFC membership, they must complete and submit the Interfraternity Council Termination of Membership Form. In doing so they will be stripped of their membership privileges. Once a Chapter has submitted their form and have been stripped of their membership privileges, they must reapply according to Article III Section 2, if they wish to regain membership.

Section 5 Voting

- A. Each member fraternity shall have two authorized representatives to serve as the voting delegates for the fraternity. Each member fraternity will have only one (1) vote. Associate fraternities will have a vote relating to matters except to those of officer elections.
- B. Only one delegate is required to attend each IFC meeting.
- C. All fraternities must submit a list of two authorized Council representatives by an announced meeting to the VP of Administration. This announcement will come from the VP of Administration. These representatives will be the only members authorized to vote on behalf of one's chapter.

Section 6 Council Meeting

- A. Regular meetings of the Council shall be held weekly on Wednesdays. Special meetings may be called by the President, the Greek advisor, or two fraternity presidents. Quorum for these meetings will be a simple majority, over fifty (50) percent of the Official members recognized by IFC.
- B. All new members are required to attend a minimum of two IFC meetings every semester. All active members are required to attend a minimum of two IFC meetings every semester. Failure to do so will result in a \$10 fine for each active roster member who does not attend.
- C. All fraternities must be represented at all meetings, or a ten-dollar (\$10.00) fine will be assessed for each meeting absent. If a fraternity is not present for three consecutive meetings, the fraternity will be referred to the executive board for further sanctions.

ARTICLE IV – Code of Conduct

Membership in the Inter-Fraternity Council is a privilege. Each member, pledge or initiate, is bound by the Code of Conduct. These standards are to in no way conflict with New Mexico State University Policies and are intended to follow the spirit of all NIC risk management policies.

Each member of the Inter-Fraternity Council is responsible to see that he:

- A. Acts as a Gentleman, setting an example of moral behavior.
- B. Conducts himself as a good student, good neighbor, and good citizen.
- C. Obeys the laws, rules and regulations of the United States of America, the state of New Mexico, Dona Ana county, the city of Las Cruces, and New Mexico State University.
- D. Understands and abides by the constitution, By-Laws and rules of the Inter-Fraternity Council.

E. Does not engage in, permit, or tolerate hazing, or the unlawful use of alcohol or possession of controlled substances.

When the Inter-Fraternity Council finds that any member fails or refuses to abide by this Code of Conduct, the Inter-Fraternity Council may take such actions as permitted in the Constitution, By-Laws and rules up to and including removing an individual from membership at the discretion of the voting delegates.

STANDARDS OF CONDUCT

The Standards of Conduct are part of the Code of Conduct of the Inter-Fraternity Council. These Standards apply to all members, pledges and initiates, for their conduct in operation of their chapters and their personal conduct. The Inter-Fraternity Council views violations of these standards as an extremely grave matter. The day-to-day responsibility of the enforcement of the Code of Conduct and these Standards rests with individual members and chapters.

The Inter-Fraternity Council calls on each individual member and chapter to abide by and to enforce these Standards for the good of the Greek community at New Mexico State University.

Section 1 Hazing

Hazing is contrary to the principles and teachings of Greek Life. Hazing itself or conduct that represents hazing is against the law in all jurisdictions. Conduct that represents hazing shall under no circumstances be within the duties or obligations of a member of the chapters that constitute the Inter-Fraternity Council.

A. Definition

1. Hazing is any actions, behavior and situations created by any chapter or by any member – pledge, active, or alumnus – as a part of the operations of any chapter voluntarily or involuntarily involving any member(s) or potential member(s) to produce or result in mental or physical discomfort, embarrassment, harassment, or ridicule as a prerequisite to or as a requirement for membership or initiation to their fraternity, or which otherwise prohibited by federal, state, provincial, local or host institution policies, rules, regulations, statutes or ordinances.
2. Prohibited actions, behaviors and situations constituting Hazing include, without limitation, the following in any form or of any kind:
 - a. Paddling or physical abuse in any form.
 - b. Calisthenics or other exercises.
 - c. Creation of fatigue including sleep deprivation
 - d. Physical or psychological shocks
 - e. Kidnapping
 - f. Scavenger hunts resulting in physical or mental harm, destruction of property, and theft
 - g. Personal servitude

- h. Verbal abuse
- i. Required uniforms or costumes
- j. Degrading, humiliating, or harassing games and activities
- k. Lineups
- l. "Hell week" or any other pre-initiation or intensive or condensed programming prior to, following, or in connection with any chapter ceremony
- m. The use of pledge requirements such as signatures or interviews as a means of harassment
- n. Forced Activities involving the consumption of any alcoholic beverage or any other beverage
- o. Activities which would disrupt public order to tend to bring the Greek community into disrepute in the local community
- p. Any other activity not consistent with New Mexico State University's Code of Conduct, or otherwise not in accordance with federal, state, provincial, or local laws, ordinances, or the regulations or policies of the host college or university.

B. Violations

1. Any individual or collective conduct or acts of omission or commission by any member or chapter meeting the definition of Hazing as provided in this policy shall be a violation of this policy.
2. Any chapter, Executive Committee member actively or passively involved in or having knowledge of any Hazing activity of failing to follow every requirement of this policy shall be in violation of this policy and shall cause the chapter to be in violation of this policy to be subject to the same penalties as a chapter found in violation of this policy.
3. Chapters performing programming or activities not included in their documented Pledge Education and/or Membership Development Programs shall be in violation of this policy and an investigation for Hazing shall take place immediately.
4. Any member who interferes or fails to cooperate in any manner with any investigation of possible violations of this policy or advocates or encourages the noncompliance or interference with any such investigation shall be deemed in violation of this policy.
5. Any member witnessing or having knowledge of Hazing or potential hazing policy violation who does not report said violations to an Inter-Fraternity Council officer, Greek Advisor, or University Official shall be in violation of this policy and shall be subject to the penalties as those members actively involved in the Hazing.
6. Any chapter found not upholding any individual penalty or other sanction imposed on any member or members for violation of this policy shall be in violation of this policy.
7. The Council reserves the right to ask a National Representative of an individual fraternity to be present at any ceremony.

C. Procedure

1. Any member of the Fraternity who receives information regarding potential hazing policy violation must:

a. (Make one part, not “a”) Immediately report the alleged activity and all available information to the Inter-Fraternity Council president, Greek Advisor, and Student Judicial Office

2. If the Hazing allegations warrant, the member disclosing the violation or the Inter-Fraternity Council President must ensure charges are accepted against the offending chapter and member(s) in accordance with this policy and the Constitution, By-Laws and rules of the Inter-Fraternity Council.

3. During any investigation of alleged violations of this policy, all chapter recruitment, pledging and initiation activities shall cease until the investigation is complete, the results reported to the Inter-Fraternity Council and the chapter authorized to resume such activities by the Greek Advisor.

D. Penalties

1. Chapter

Upon violation of this policy deemed by the Joint Greek Judicial Board, or their designees appointed for inquiry, to be chapter-wide, sponsored or tolerated by the chapter or its membership such chapter and its members shall be subject to one or more of the following penalties:

a. Any individual members participating in any hazing activity will be immediately suspended and subject to expulsion from the Inter-Fraternity Council.

b. The entire chapter will be subject to suspensions or expulsion from the Inter-Fraternity Council.

c. The chapter will be suspended, and its status placed on provisional membership.

d. The Inter-Fraternity Council shall consider the reinstatement of the chapter and release from provisional probation only upon the recommendation of the Joint Greek Judicial Board, and the Greek Advisor.

e. Any other sanctions deemed necessary or appropriate including withdrawal of the Inter-Fraternity Council affiliation.

2. Individual

Any individual member participating in any Hazing activity or otherwise in violation of this policy will be immediately suspended subject to expulsion from the Inter-Fraternity Council.

Section 2 Alcohol and Controlled Substances

Each member of the Inter-Fraternity Council is responsible for seeing that he abides by the letter and spirit of applicable laws governing use and possession of alcohol and controlled substances. Where local laws may pertain certain conduct, but federal, provincial, or state law shall govern individual conduct.

A. Additional Standards

In addition to abiding by applicable federal, provincial, state, and local laws governing or regulating the use, possession and distribution of alcohol and controlled substances, the following standards apply:

1. Each chapter shall comply with the rules, regulations, policies, and standards set by New Mexico State University.
2. No chapter of the Inter-Fraternity Council is authorized to apply for or hold any license for the sale, distribution, pouring or dispensing of alcoholic beverages or other controlled substances.
3. No chapter funds may be used to purchase alcohol directly or indirectly.
4. No alcohol should be made available to any individual who is under the legal drinking age.
5. "Passing the hat," taking up collections, charging admission or accepting donations to purchase alcohol is a violation of these standards.
6. Fundraising events should not involve alcohol or the representation of alcohol.
7. No Possession or use of alcohol at any activity, function, or event when potential new members (PNMs) are present. All rush and recruitment events must be alcohol free in the designated area of the event (ex. Table at a restaurant or seats at a game).
8. No alcohol may be present before, at, or following any activity that is part of a new member education program of any chapter or any initiation, pledging, or other chapter meeting.
9. No member shall use or possess any controlled substance or any paraphernalia for the consumption, delivery, or administration of any controlled substance in any form at any chapter function. A member having a valid prescription is not in violation of this standard.
10. Chapters are strongly encouraged not to pledge or initiate men who unlawfully use controlled substances.
11. All Chapters must follow the North American Interfraternity Council Alcohol and Drug Guidelines. (Put how to find guidelines in bylaws)

B. Education

Chapters are strongly encouraged to conduct an alcohol and drug education program for members of the chapter and participate in alcohol and substance programs offered on the campus.

Section 3 Social Events

A. Events held by chapters shall comply with campus rules and policies governing such events.

B. A social event is a party, or any other gathering approved, sponsored, hosted, or arranged by a chapter or its members in the name of the chapter where alcohol is present.

C. No chapter is authorized to sell tickets, sell cups, collect cover charges, charge admission, vend alcohol from machines, or engage in any other activity that is, or creates the impression that the chapter is, selling alcohol or permitting access to alcohol in a manner inconsistent with these Standards.

D. At any social event, no member may have alcohol in large quantities of individual containers such as cases or half-cases, or community sources of alcohol, such as punch bowls, kegs or party balls. All containers must be in original commercially sealed container.

E. Chapters should take reasonable steps to see that alcohol is not provided to persons under the legal drinking age at social events.

B. Drinking games or any activity that encourages binge drinking such as beer bongs, are in direct violation of these standards.

C. All events that include two or more IFC/Panhellenic chapters must be registered and approved through the Greek Activity Registration Form. As well as presented at the IFC general meeting prior to the event date. (Not in right spot of the bylaws)

D. All chapters must take reasonable measures to mitigate unapproved outside substances from entering the event. (Ex. Door Guard, ID Check, Questioning attendees)

Section 4 Little Sisters and Auxiliary Organizations

The Inter-Fraternity Council does not recognize or approve the existence of “little sisters” or similar chapter programs or organizations or approve chapter affiliation with like auxiliary organizations not authorized in writing by the chapter’s national office.

ARTICLE V – OFFICERS

- Section 1 The elected officers of the Council shall be the President, Executive Vice President, Vice President for Administration, Vice President for Recruitment, Vice President for Risk Management, Vice President for Public Relations, Vice President for Service, Vice President for Scholarship and Vice President for Activities. These officers shall form the Executive Board; vacancies in office shall be appointed by President and confirmed by the Council.
- Section 2 Order of Succession
The above listed order shall be the order of succession of the Executive Board. If the next officer in line is unwilling or unable to assume the vacated office, the President may appoint a replacement with confirmation of the council. A vacancy in the office of President or President Elect shall be filled through the process outlined below.
- Section 3 President and Executive Vice President
The Executive Vice President shall receive precedence over all other applications for the office of Inter-Fraternity Council President. Should the Executive Vice President need to assume the office of President prior to the designated rotation, the following shall apply:
- A. If the Executive Vice President assumes the uncompleted term of President during a spring semester prior to Spring Break, he shall complete the term of President but will not continue with the following term as President.
 - B. If the Executive Vice President assumes or it is known that he will assume, the uncompleted term of President during the summer recess or fall semester, he shall complete that term and continue to serve his designated term as President for the following year. If the Executive Vice President assumes the uncompleted term of a President, the selection process for a new President-Elect shall commence at the earliest possible time.
- Section 4 No elected officers shall be recognized as the voting delegates for their respective chapters.
- Section 5 The officers shall be elected at the end of the fall semester and hold office for a term of one year or until the successors have been elected and installed. Officers must adhere to the Code of Conduct, keep above a cumulative 2.5 GPA, and remain in, “good standing” with the University during their term in office. All other Council positions Chapter Delegates are also responsible for upholding themselves to these duties.
- Section 6 The officers must be active members of an official member fraternity and must be a member for at least two academic semesters. If the Council is not filled, with the approval of the voting delegates, the positions will be opened to all IFC members.

Section 7 No more than two (2) members of the same Official member fraternities may hold office on the board concurrently. The President and President Elect may not be from the same Official member fraternity. Nor may the President and Vice President for Recruitment & Retention be from the same Official member fraternity. Nor may the President and Vice President for Administration be from the same Official member fraternity.

Section 8 General Duties all Officers

- A. All Officers will be expected to:
- a. Attend all regular and special meetings of the Inter-Fraternity Council and Executive Board.
 - b. Attend Executive Board training/retreat.
 - c. Maintain an officer notebook.
 - d. Attend National or Regional Conference if funding permits.
 - e. Perform all other duties normally associated with the office or directed by the Council or Advisor.

Section 9 The duties of the officers should be:

A. President

- a. Call and preside at IFC meetings.
- b. Call special meetings when necessary.
- c. Oversee all activities and operations of the officers on the board. Assist other officers as needed or upon requests.
- d. Appoint representatives to committees and boards requiring IFC representation.
- e. Serve at least two office hours per week.
- f. Ensure that IFC legislation, decisions, and directives are carried out.
- g. Serve as ex officio member of all committees.
- h. Represent the IFC and fraternities in general to the University, students, administrators, parents, the local community, and other bodies and institutions.
- i. Meet weekly with Greek Advisor.
- j. Review, approve, and sign, as applicable, all IFC checks and contracts.
- k. Plan, along with Advisor and Executive VP, IFC and Greek officer training, workshops, and retreats.
- l. Interview and help select the Greek Week Co-Chairs if needed.

B. Executive Vice President

- a. Act as chairman of the Executive Board Meetings.
- b. Appoint all committee chairs except the Rush Committee.
- c. Serve as an ex officio member of all committees.
- d. Shall maintain the By-laws and act as the Parliamentarian.
- e. Preside as judge over the Conduct Board Meetings.
- f. Serve at least on office hour per week

- g. Coordinate New Member Presentation with the Panhellenic President-Elect.
- h. Serve as liaison between IFC and Panhellenic. Attend Panhellenic general meetings.
- i. Plan, along with advisor and President, IFC and Greek officer training, workshops, and retreats.
- j. Assist all other officers as needed or upon request.
- k. Assume the duties of the President in his absence, inability to serve, or at his call.

C. Vice President for Administration

- a. Record and file the minutes of all meetings of the council and the executive board.
- b. Produce, with approval of IFC and voting delegates, an annual budget.
- c. Keep a record of all income and disbursements.
- d. Provide a monthly financial report at both executive and general meetings.
- e. Bill and collect dues and fines and receive all payments due to IFC.
- f. Have meeting minutes accessible to all chapters within 48 hours after the previous meeting.
- g. Be responsible for all official IFC correspondence unless provided otherwise.
- h. Assist the President in tabulating votes.
- i. Recognize the official voting delegates from the member fraternities.
- j. Record attendance at all meetings of the Council and the Executive Board.
- k. Maintain complete files of all minutes, records, committee reports, correspondence, contracts, membership rosters, policies, and history of the Inter-Fraternity Council.
- l. Work with the Panhellenic Vice President for Records when necessary.
- m. Be responsible for the storage and safe keeping of IFC belongings and maintaining supplies.

D. Vice President for Recruitment & Retention.

- a. Monitor all rush activities between member fraternities and the University, its scheduling, and policy enforcement.
- b. Contact members of the Rush committee and conduct rush meetings. Work with committee on establishing Rush rules, regulations and procedures.
- c. Design posters, flyers, brochures, web pages and other Rush materials.
- d. Utilize resources such as campus and community radio, television, and newspapers if necessary.
- e. Supervise delegates and officers in organizing and distributing Rush materials.
- f. Work with the Vice President for Public Relations in designing Rush materials.
- g. Maintain line of communications with chapter Rush chairs.

- h. Organize fraternity participation in Move-In Day.
 - i. Hold meetings and workshops for chapter Rush Chairs.
 - j. Work within Rush budget.
 - k. Maintain complete and accurate records including sign-ups, chapter membership statistics, and Rush statistics.
 - l. Process Rush applications.
 - m. Follow-up on proper paperwork and record keeping of Continuous Open Biddings
 - n. Work with Panhellenic Vice President for Recruitment on joint projects related to recruitment.
 - o. Serve at least one office hour per week
- E. Vice President for Risk Management
- a. Act as parliamentarian for the conduct board.
 - b. Act as co-chairman for GAMMA
 - c. Serve at least one office hour per week
 - d. Help coordinate alcohol speaker.
 - e. Assist chapters in following their risk management plans.
- F. Vice President for Public Relations
- a. Advertise fraternity life, commitment to the community, and fraternity accomplishments.
 - b. Notify local media of upcoming Greek community events and functions including Rush.
 - c. Design posters, flyers, brochures and other publicity materials.
 - d. Supervise delegates and officers in organizing and distributing publicity materials.
 - e. Assist the Vice President for Recruitment in designing rush materials.
 - f. Maintain and update the Greek Life home page.
 - g. Maintain Greek display cases and re-do once per year.
 - h. Organize Rush publicity. Assist Greek organizations as needed.
 - i. Arrange for photographs of major Greek events
 - j. Hold meetings and workshops for chapter public relations officers if need be.
 - k. Serve with the President, as official spokesperson for the Inter-Fraternity Council.
 - l. Work with the Panhellenic Vice President for Activities & Public Relations on joint projects.
 - m. Serve as Co-Chair of the joint-Public Relations Committee with the Panhellenic VP for Activities & Public Relations.
- G. Vice President for Service
- a. Track all chapter community service and fundraising statistics.
 - b. Serve as first point of contact for Las Cruces community service projects.
 - c. Coordinate IFC involvement in ASNMSU Keep State Great and The Big Event

- d. Coordinate service opportunities for members of the Council.
- e. Host a semi-annual round-table for the service chairs of all chapters.

H. Vice President for Scholarships

- a. Assist the Advisor in obtaining and compiling grade release forms, grades, and other stats.
- b. Notify all delegated members of IFC of available scholarship opportunities.
- c. Sponsor scholastic and career programming.
- d. Sponsor programming aimed at Junior and Senior members such as resume writing.
- e. Develop academic incentives and develop recognition programs.
- f. Host a semi-annual roundtable for the scholarship chairs of all chapters.
- g. Serve at least one office hour per week

I. Vice President for Activities

- a. Coordinate all events of the Council, including but not limited to: All-Greek social, Homecoming, social events, presentations, philanthropy events, etc.
- b. Shall serve as Intramural Committee Chairman.
- c. Take steps to increase chapter awareness in University activities and events.

J. Chapter Delegate

- a. Attend all regular and special meetings of IFC.
- b. Must be an active member of a member fraternity.
- c. Ensure chapter pays all dues and sanctioned fines on time, as requested by the IFC Executive Board.
- d. Serve as the key line of communication between IFC and their respective chapter; keep chapter members informed on happenings.
- e. Participate at all meetings with chapter and provide personal input.
- f. Help to address general community issues within IFC.

Section 10 Nominations and Elections of Officers

- A. The office of President, Executive Vice President, and Vice President for Recruitment and Retention shall be selected via an application and interview process coordinated by the Vice President of Administration. The President shall assist in the interview process.
 - a. President and Executive Vice President
 - i. A preliminary interview shall be held with the Inter-Fraternity Council either during its regular meeting time or immediately following a council meeting.
 - ii. If a candidate is unable to attend the predetermined interview times, voting will take place base upon his written application.

- iii. Each Vice President officer on the council shall have one vote. The president shall vote in the case of a tie. A candidate must receive a majority vote. The vote shall be used as part of the voting process following the final interview to be held with the fraternity presidents and delegates.
 - iv. Each member fraternity president, or his designee, and each IFC delegate shall take part in the final interviews. Each regular member fraternity delegate shall have one vote towards the selection of President Elect. In addition, the majority decision of the Vice Presidents from the Preliminary interview shall also be cast as a single vote along with that of the delegates.
 - v. The presidents and delegates shall be informed, during the discussion phase, of the vote to be cast from the preliminary interview along with a written rationale for the President Elect selection.
 - vi. The Inter-Fraternity Council President shall vote in the case of a tie for the office of Executive Vice President.
 - vii. The Inter-Fraternity Council Advisor shall vote in the case of a tie for the office of Presidency
 - viii. A candidate must receive a simple majority of the votes cast.
 - ix. The process shall include a provision whereby each candidate is permitted to visit each member fraternity's weekly meeting to present his platform and answer questions.
 - x. Applications for President Elect shall be open to any active, initiated member of any IFC chartered fraternity.
- b. Vice President for Recruitment and Retention
- i. The officer position of President Elect of Recruitment and Retention shall be selected through an application and interview process conducted by the Vice President of Administration.
 - ii. An interview shall be held with the Inter-Fraternity Council and IFC delegates either during its regular meeting time or immediately following a council meeting.
 - iii. If a candidate is unable to attend the predetermined interview times, voting will take place base upon is written application.
 - iv. Each Vice President officer on the council shall have one vote. The president shall vote in the case of a tie. A candidate must receive a majority vote. The majority decision of the Vice Presidents from the interview shall be cast as a single vote along with that of the delegates.
 - v. The delegates shall be informed, during the discussion phase, of the vote to be cast on behalf of the Vice Presidents along with a written rationale for the Vice President for Recruitment and Retention selection.
 - vi. A candidate must receive a simple majority of the votes cast.
 - vii. The Inter-Fraternity Council President shall vote in the case of a tie.

- viii. Applications for President Elect shall be open to any active, initiated member of any IFC chartered fraternity.
- B. The elections of Vice President for Administration, Vice President for Risk Management, Vice President for Public Relations, Vice President for Service, Vice President for Scholarship and Vice President for Activities shall be a general electoral process.
 - a. The floor shall be opened to nominations not less than two regular Council meetings prior to the election.
 - b. Nominated candidates must submit a declaration of intent by at least the Tuesday before general elections.
 - c. Nominations shall remain open until the time of election provided that those candidates nominated have a signed and submitted declaration of intent. This declaration does not have to be for the position in which the candidate is nominated from the floor.
 - d. Elections shall be conducted by the Vice President of Administration. The President shall assist the Vice President of Administration in the distribution, collection and tallying of ballots, if necessary.
 - e. Elections will proceed in this order: Vice President for Administration, Vice President for Risk Management, Vice President for Public Relations, Vice President for Service, Vice President for Scholarship and Vice President for Activities.
 - f. Once nominations are closed, nominated candidates for a position will be asked to wait outside the room and then, alphabetically, allowed to speak before the Council.
 - g. After the candidate is done, questioning will be allowed from the Council and general audience. Once this has finished, the candidate will be asked to wait outside the meeting.
 - h. After each candidate has been allowed to speak and has been questioned, the Council will be opened for general discussion.
- C. Votes for the election of officers shall be cast by secret ballot.
- D. If there is only one candidate nominated, a paper ballot must still be cast. A vote by acclamation shall not be permitted. Should a candidate fail to receive a majority of the vote, the position will be appointed by the President with the approval of the Council.
- E. A candidate will be considered duly elected upon the receipt of a simple majority of the votes cast. If there are more than two candidates running and a simple majority of the votes cast cannot be reached, the two (2) candidates receiving the highest number of votes will have a run-off election where upon the preceding procedure will be followed. If an election of three (3) or more candidates results in one (1) candidate receiving a plurality and a tie exists for second place, a run-off between the candidates tied for second shall occur to determine which candidate shall face the first place candidate.
- F. The President shall break a tie except in the case described in part E. The President shall cast his vote on a written ballot prior to the ballots being tallied by the Vice President for Administration. The President's ballot will only be collected and read in the case of a tie.

Section 11 Impeachment

- A. Any Officer of the Council may be removed by a two-thirds (2/3) vote from the voting delegates of all official fraternities for any just cause.
- B. Any officer may be removed from office by the President with the consent of the Greek Advisor.
- C. The motion for impeachment shall be presented in writing to the Council and shall be read on the floor of the Council at least one regular meeting prior to the meeting at which the trial is to be held.
- D. Impeachment shall be conducted as a civil hearing with one man representing the plaintiff, and one representing the defendant. The Vice President for Risk Management shall preside as judge. If he is the officer on trial, the next officer in succession shall occupy the judge's chair. The order of Succession shall follow the order, listed in Article IV, Section 1.

ARTICLE VI – ACADEMICS

Section 1 To be an active chapter in IFC, chapters must maintain a semester cumulative GPA of 2.5 and above.

- A. Semester GPAs will consist of all active and associate members (pledges, etc.) who are on the IFC roster for their chapter at the end of the reporting semester.

Section 2 If a chapter's cumulative semester GPA falls below a 2.5, then that chapter will be placed on Academic Probation with IFC for the proceeding semester.

- A. If a chapter is placed on Academic Probation, they will not be allowed to participate in any IFC/Greek Life sanctioned event
 - a. These events include but are not limited to Greek League Intramural Sports, New Member Presentation, All Greek Bowling/Social, Greek Week, and all other events that are hosted by IFC/Greek Life.
 - b. Chapter delegates are still expected to attend IFC meetings, but they will not be a voting member.
 - c. Active roster members of a chapter on Academic Probation must still attend one (1) IFC meeting per semester.
 - d. Chapters that are placed on Academic Probation must still adhere to all IFC rules. This includes but is not limited to the By-laws and Rush Rules of IFC.

Section 3 Chapters must submit an Academic Plan to the IFC Executive Committee within two meetings following the enactment of their probationary period.

- A. This academic plan must contain an action plan for how the chapter is planning on raising their GPA.

Section 4 If a chapter that is on Academic Probation has a member on the IFC Executive Committee, that IFC Executive member will still be able to retain their position while their chapter is on probation.

- A. To retain said position, the IFC Executive member must still be in good standing with their chapter and NMSU. IFC Executive member must also have an overall cumulative GPA of 2.5.

ARTICLE VII – SPONSOR/ADVISOR

Section 1

- A. The Inter-Fraternity Council shall have a staff advisor or advisors who are appointed by the Division of Student Success.
- B. All acts of the Council shall be subject to his/her approval in accordance with University Policy. The staff advisor shall be an ex-officio member of all committees of the Council.

ARTICLE VIII – COMMITTEES

From time-to-time, there may be a need for committees to be formed to help address issues identified by the Executive Board. To be created the committee must receive the approval of the voting delegates by two thirds (2/3) vote. If created, the President shall appoint its chairman, and the President Elect shall appoint its members. The Committee shall serve for a length of time not to exceed the Executive Board's time in office, before being disbanded. At the conclusion of the committee's work, a report shall be provided to the General Council.

Section 1 The Executive Vice President shall appoint all committee chairmen, except for the rush and by-laws.

Section 2 Each committee must be prepared to report at any council meeting when called upon to do so.

Section 3 Standing Committees shall consist of, but not be limited to:

A. Rush Committee

- a. Shall be chaired by the Vice President for Recruitment
- b. Shall consist of the rush chairman of every member fraternity.

B. By-laws Committee

- a. Shall be chaired by the Executive Vice President
- b. Shall consist of a representative from each fraternity
- c. Tasked to work together to propose amendments for the by-laws

C. and Philanthropy Committee

- a. Shall help plan, create and, if need be, host all Greek Socials and all Greek Philanthropy events.
- b. Shall work with the Vice President of Activities with events.
- c. Consist of members of the IFC recognized Fraternities.

ARTICLE IX - Finances

Section 1 All money collected shall be deposited in the Council account(s). The Council will transact all University business through the Inter-Fraternity Council Wells Fargo Checking or New Mexico State University's agency accounts.

Section 2 There will be a 10% late fee, compounded every two weeks, added to the fraternity/fraternities outstanding balance. This will act as an incentive for fraternities to pay their Council dues and sanctioned fine(s) on time.

Section 3 Membership dues required for membership on the Council will be levied as follows:

A. Associate Chapter

\$6.00 per active and new member

B. Official Chapter

\$8.50 per active and new member

C. Exemptions

All current members who achieve a 4.0 semester GPA will be exempt from paying IFC dues the semester following said achievements.

Section 4 All appropriations over twenty-five dollars (\$25) and below five hundred dollars (\$500) shall be referred to the Executive Board before the expense is incurred unless otherwise approved by the Council. All appropriations above five hundred dollars (\$500) shall be referred to the Council before the expense is incurred unless otherwise approved by the Council.

ARTICLE X – Judicial Process and Appeals Committee

Section 1 The Council shall serve as the body of jurisdiction over the member fraternities.

Section 2 The Judicial process board shall consist of The Inter-Fraternity Council's executive officers.

Section 3 The actions of any man, or men, which casts a bad reflection upon any fraternity, or the Greek system, shall be considered by The Council to constitute review by The Council's Executive Board.

Section 4 Ways judicial cases may be referred:

- A. Referral from the Greek Life Advisor.
- B. Referral from a fraternity president.
- C. Referral from an Officer of the Council.

Section 5 The Judicial Process

A. Announcement of conveying of the Judicial Process Hearing

- 1. A letter to the fraternity involved is issued at least one week prior to the judicial hearing. This letter will state the time, place of the meeting, and the charges against them.
- 2. A letter to all Inter-Fraternity Council's executive officers shall be issued at least one week prior to the judicial process hearing. This letter will state the time, and place of the meeting.

B. Conveying of the Judicial Process.

- 1. The defendant's fraternity president must be present.
- 2. A quorum of two thirds (2/3) of The Council's Officers must be present.
- 3. The defendant's chapter president, those involved in the hearing, and the chapter's advisor may be present.
 - a. The chapter advisor may be present only as a witness; the chapter advisor may not speak while conveying the Judicial Process.
- 4. The judicial process hearing shall be conducted as a civil hearing based on a preponderance of the evidence.
 - a. The Council's Vice President for Risk Management shall be the presiding officer.
 - b. If the presiding officer is associated with the fraternity on trial, then the Executive Vice President shall take over and the IFC President shall prosecute.
 - c. If the person who referred the case to the Judicial Board is an Officer of the Council, except for the Vice President for Risk Management, he shall act as the presenter of charges. The IFC Executive Vice President shall act as the prosecutor in all other cases.
 - d. If the Executive Vice President is associated with the fraternity on trial, then the IFC President shall act as the prosecutor.
 - e. The Inter-Fraternity Council's executive officers shall serve as the jury.
 - f. The Vice President for Administration shall record the hearing.
- 5. The charges will be read by the presiding officer and a plea of guilty, not guilty, or no contest shall be entered.
- 6. If a plea of not guilty or no contest is entered
 - a. The presenter of charges shall present the evidence in case against the chapter being charged.
 - b. The defense shall offer their response.
 - c. The presenter of Charges shall offer closing remarks.
 - d. The defense shall offer closing remarks.
 - e. The chair will call for the decision.

- i. The defense or presenter of charges shall be able to raise a motion to grant additional speaking time.
 - f. All motions require a simple majority to pass.
 - 7. If a plea of guilty is entered:
 - a. The defense shall be allowed sufficient time to speak.
 - b. The presenter of charges shall be allowed sufficient time to speak.
 - c. The chair will call for the decision.
 - d. The defense may not appeal the decision.
- C. The Decision
- 1. The defense shall be excused.
 - 2. The Council shall be allotted sufficient time for discussion of whether the defense is guilty or not guilty.
 - 3. If Found Guilty:
 - a. The floor will be opened for sufficient time for discussion of punishment, where upon the chair will read the following:
 - “Having found the defense guilty, the following are merely a frame of reference for possible sanctions: Fine, loss of council representation and vote, social probation including but not limited to intramurals, Greek Week and Homecoming, disciplinary probation, recommendation to the University’s Judicial Office to suspend charter, and/or referral to the University Judicial Office.”
 - b. The punishment must be made into the form of a motion and receive a second.
 - c. The motion must receive a simple majority vote to pass. The judicial process hearing is declared closed.
- D. Closing the Judicial Process Hearing
- 1. The defense may return.
 - 2. The decision of the judicial process hearing is read.
 - 3. A letter stating the decision shall be issued from The Vice President for Administration to the defending fraternity within one week of the Council’s decision.

Section 6 Procedure of the Appeals Committee

- A. Appealing the decision and the Appeals Committee
 - 1. The appealing party must appeal to the Executive Board by formal letter within one week after the appealing party has received their letter of decision from the judicial process hearing.
 - 2. The Appeals Committee shall be formed of chapter presidents, or an appointed delegate.

3. The Appeals Committee shall not be formed of:
 - a. The Council's Greek Advisor, who will act as an ex-officio member.
 - b. The Council's Vice-President for Risk Management who will act as the chair of the Appeals Committee and will only vote in the case of a tie.
 - c. Any chapter president who has a stake in the Appeal, i.e. plaintiff, appellee, etc.
4. Attendance at the appeals committee hearing shall be restricted only to the active membership of the appealing party, the appealing fraternity's advisor, witnesses, and the Council's executive officers.
 - a. Only those with a stake in the case, including witness, shall be allowed to speak.

B. Announcement of Conveying of the Appeals Committee.

1. A letter to the fraternity involved is issued at least one (1) week prior to the Appeals Committee Hearing. This letter will state the time and place of the hearing, and the charges against them.
2. A letter to all the presidents shall be issued at least one (1) week prior to the Appeals Committee hearing. This letter will state the time and place of hearing.

C. Conveying of the Appeals Committee Hearing.

1. The appealing fraternity's president must be present.
2. A quorum of two thirds (2/3) of the fraternity's presidents, or appointed delegates, in good standing with the Council must be present.
3. The Appeals Committee shall be conducted as a civil hearing based on a preponderance of the evidence.
 - a. The Council's Vice-President for Risk Management shall be the presiding judge.
 - b. The fraternity's presidents, or appointed delegates, shall serve as the Committee.
 - c. The Vice-President for Administration shall record the hearing.
4. The following oath shall be given by the jury before the beginning of the hearing:

"I swear upon my honor as a gentleman that I shall hear and decide upon the case before me with fairness and impartiality."

5. The following oath shall be given by all the witnesses who will present before the committee before their testimony:

"I swear upon my sacred honor that the testimony I am about to present is truthful and factual in its entirety."

D. The Procedure of the Appeals Committee Hearing

- 1) The presiding officer will read the charges against the appealing party.
- 2) The prosecutor shall offer opening remarks.
- 3) The appealing party shall offer opening remarks.
- 4) The prosecutor shall present his evidence and witnesses'.

- 5) The appealing party shall present their evidence and witnesses’.
- 6) The prosecutor shall offer closing remarks.
- 7) The appealing party shall offer closing remarks.
- 8) The chair will call for the decision.

E. The Decision

1. The defense shall be excused.
2. The floor will be opened for sufficient time for discussion of whether the defense is guilty or not guilty.

A. If found guilty, the presiding judge will then read the following statement:

“Having found the defense guilty, the Appeals Committee upholds the decision that The Inter-Fraternity Council has placed.”

B. If found not guilty, the presiding judge will then read the following statement:

“Having found the defense not guilty, the Appeals Committee removes the decision that The Inter-Fraternity Council has placed.”

F. Closing the Appeals Committee

- 1) The defense and prosecution may return.
- 2) The decision of the Appeals Committee is read.
- 3) A letter shall then be issued to the appealing party by the Vice President for Administration within one week of the Appeals Committee decision.

ARTICLE XI – By-Laws

Section 1 Amending the By-Laws

- A. The proposal amendment must be submitted, in writing, at a regular meeting of the Council.
- B. The amendment must be made into the form of a motion and receive a second.
- C. The motion is automatically tabled until the next regular Council meeting.
- D. At the next regular Council meeting, the motion must receive two-thirds (2/3) of the votes of all voting fraternities as represented by their delegates in order to pass.

- E. The amendment will be entered into the official copy of the By-Laws possessed by the President Elect for Administration. The amendment will be initialed and dated by the President and Greek Advisor

Section 2 These By-Laws shall in no way be seen to conflict with University Policy.

ARTICLE XII – EXPANSION POLICY

Section 1 Any Greek organization must follow the New Mexico State University Greek Life - Expansion and Colonization Process and Procedures.

Section 2 Once a Greek organization is granted full chapter status by their national headquarters, the inter-fraternity council will vote to approve for full member status.

Section 3 Voting for approval of expansion and full official inter-fraternity council membership will be by a simple majority vote.

Section 4 The Greek Advisor shall serve as a liaison and direct the and activate the set forth above any other policies that may be jointly adopted at a subsequent date.

ARTICLE XIII – INTRAMURAL POLICY

Section 1 Participation and Eligibility

Greek League and General Fraternity Intramural eligibility will be limited to active and new members of the Inter-Fraternity Council member chapters. Members that choose to participate on a fraternity’s “points” team, their primary team, will be limited to only active members, and new members in that fraternity. Participating players must also have a valid, NMSU-issued ID card (with an activity sticker, if required). Members who are not active or enrolled will not be eligible for either of a fraternity’s first team. If a chapter is caught using an ineligible player, that specific team will lose all points received for every game that the player participated in for that sport. If the chapter does not pay their IFC dues by the start of the first terms playoffs, then the chapter will not earn any points for the sports played in the first term.

Section 2 Points System

A. Regular Season

3 points for a win

2 points for a tie

1 point for a loss

0 points for a forfeit

Note: If a team checks in and their opponent has forfeited for any reason, they will receive 3 points (same as a win).

B. Regular Season Tournament Bracket

3 points per round reached

5 additional points for the champion

3 additional points for the Semi-Finals

0 points for forfeit

Note: If a team checks in and their opponent has forfeited for any reason, they will receive 3 points (same as a win).

Example: A team that loses in the first round will receive 3 points for the starting round, a team that loses in the second round will receive 3 points for round one, and three points for round two (for a total of 6 points). The champions and semi-finalists will gain 3 points for each round won plus an additional five points for the champions, and three points for the semi-finalists.

C. Playoffs

5 points for a win

3 points for a loss

0 points for a forfeit

Note: If a team checks in and their opponent has forfeited for any reason, they will receive 5 points (Same as a win).

D. Championship

10 points for a win

5 points for a loss

0 points for a forfeit

Note: If a team checks in and their opponent has forfeited for any reason, they will receive 10 points (Same as a win).

D. Byes

a. Regular season

If one team is scheduled to play more games than another team, the team that plays fewer games will receive full point compensation. For that game or games, they were not scheduled to play, the fraternity will gain participation points and the win points as compensation.

d. Playoff Season

If one team is scheduled to play more games than another team in the playoffs, the team that has a bye will receive full point compensation. For the game, or games, a fraternity was not scheduled to play, the fraternity will gain the win points as compensation.

Section 3 Protest

If one chapter feels that another has in any way violated the rules of the Greek League, i.e. a chapter has someone participate who is not eligible by the Inter-

Signature: 
Matt Martinez (Apr 12, 2021 15:34 MDT)

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Fraternity Council Intramural policy, they must submit a formal protest to the IFC Greek League Chairman, or the Vice President Activities of IFC, by noon the following day. This must be done to ensure that the matter can be resolved before the next game(s) are played, and in the event of a protest being made during the playoffs, teams may sometimes play on back-to-back nights. In some cases, tournament game(s) may be played one after another on the same day, in this event, if a protest is made and found to be a valid one, the Greek League Chairman may elect to suspend that chapter's points for the tournament, and if that chapter won the championship, may strip their trophy and declare an alternate winner. All disputes as they pertain to Greek League will be resolved by the IFC Greek League Chairman in conjunction and with the advisor and the Vice President for Activities on the Council.

Section 4 Gentlemen's Code

If a fraternity chooses not to follow these guidelines for a specific game and it is brought to the attention of the Inter-Fraternity Council, they will receive no points for either participation or the win.

Section 5 Greek Traveling Trophy

The fraternity with the highest number of accumulated points for the calendar year of seasons will be awarded the Greek Traveling Trophy. The sports played each semester will be voted on in IFC meeting at the beginning of each semester and be selected by two-thirds (2/3) vote.

Revised: April 2008

Revised: October 2009

Revised: February 2011

Revised: September 2011

Revised: November 2011

Revised: February 2012

Revised: April 2012

Revised: October 2012

Revised: April 2013

Revised: January 2014

Revised: October 2015

Revised: April 2021

*Signed: Matt M IFC President

*Signed: Abby Howard IFC Advisor






IFC Bylaw 2021

Final Audit Report

2021-04-12

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